

Q1.本校生可否申請至外校暑修？

A. 本校學生符合下列情形之一者，得依本校暑修辦法規定循行政流程提出申請，但以本校暑期課程未開設者為限：

一、應屆畢業生修畢暑期課程後，即可畢業者。

二、情形特殊，非修習暑期課程無法繼續學業者。

三、學士班94年次以後役男申請就學期間服役彈性修業者。(以下稱「服役彈性修業者」)

Q1. Can NCKU students apply for summer courses at other universities?

A. NCKU students who meet one of the following circumstances may apply through the administrative process in accordance with NCKU Summer Session Program Regulations, provided that the course is not established in the Program:

1. Students in the graduating class who are required to complete the summer session for graduation.

2. Students who are required to complete the summer session in order to continue their academic study due to special circumstances.

3. Students who apply for a flexible learning study program as draftees born after December 31, 2004 during the years of study (hereafter referred to as "students undertaking a flexible learning study program").

Q2.至校外暑修修得之學分，是否會被承認？

A. 至校外暑修須依本校暑修辦法規定循行政流程提出申請。至於學分承認與否，由系所主管認定，若係英文、通識或師培課程，則需經外語中心、通識教育中心或師培中心同意始可承認。

Q2. Will credits earned from summer courses at other universities be recognized?

A. Applying for summer courses at other universities must follow the administrative process according to NCKU Summer Session Program Regulations. Whether the credits are recognized is determined by the department chair (institute or program director). For English, general education, or teacher education courses, approval from the Foreign Language Center, Center for General Education, or Center for Teacher Education is required for credit recognition.

Q3.有關暑修成績計算方式？

A. 暑修成績係按老師填寫之分數登錄並未折扣；但其成績，不計入當學期之平均分數，而於畢業時計入畢業平均分數內。

Q3. How are summer session grades calculated?

A. Summer session grades are recorded exactly as submitted by the instructor without any reduction. However, these grades will not be included into the calculation of the grade point average for any given semester, but will count into the calculation of the total grades for graduation.

Q4.暑修開課來源？

A. 來源1.系所提出之暑修開設科目。

來源2.應屆畢業生須重修或補修後，即可於當學期畢業者，且需於規定期限內填寫申請表循行政流程向教務處課務組申請之科目。

來源3.依據教育部大專校院學士班學生就學期間服役彈性修業實施指引規定，服役彈性修業者，申請暑修開課之課程，該課程選課人數不足，仍由學校協助開課，其應繳交費用依本校達暑期修課開課人數規範之學分費標準收取。

Q4. What are the sources for establishing summer courses?

A. Source 1: Courses proposed by departments/institutes.

Source 2: Courses applied for by students in the graduating class who are required to repeat or complete a course to graduate in that semester. These students must fill out an

application form within the designated period and apply to the Curriculum Division under the Office of Academic Affairs through the administrative process.

Source 3: In accordance with the Ministry of Education's guidelines for flexible learning study programs for undergraduate draftees during their years of study, if a summer course applied for by students undertaking a flexible learning study program falls short of the minimum enrollment, the university will still assist in establishing the course. The required payment shall be collected based on the NCKU credit fee standards designated for the establishment of a summer session course with a minimum student enrollment requirement.

Q5. 暑修登記時無法登記或忘記登記者，可以報名暑修嗎？

A. 網路登記僅限本校生可以登記，其目的係在調查課程之需求情況，以作為開課與否之重要參考。若因故未登記，但報名時該課程有開課，除已及格、已抵免者外，其他經系主任同意皆可報名暑修。

Q5. Can I still register for the summer session if I was unable to or forgot to do the online prerequisite registration?

A. Online prerequisite registration is limited to NCKU students and is intended to survey course demand as a critical reference for establishing courses. If you failed to register for any reason but the course is established during the official enrollment period, you may still register for it upon approval by the department chair, except for courses you have already passed or waived.

Q6. 暑修開班人數限制為何？

A. 暑期開班人數以20人以上為原則，未達開班人數或無法聘得適任教師授課時，不予開課。但未達開班人數而有下列情形開班必要者，經修課學生同意至少補足16人應繳學分費用後，始可開授。

一、應屆畢業生修完該暑期課程即可畢業者，須滿5人始可開班。

二、應屆畢業生已屆修業年限非暑修即須退學者，不受開班人數限制。

三、情形特殊，經系（所、學位學程）單位專簽教務長同意者，不受開班人數限制。

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Q6. What is the minimum enrollment requirement for establishing a summer course?

A. In principle, a course shall be established for the Program with a minimum enrollment of 20 students; a course short of the minimum enrollment or without an appropriate instructor shall not be established.

However, a course short of the minimum enrollment but required to be offered under the following circumstances may be established on the proviso that all enrolled students agree to make payments to make up the total credit fees required for a minimum of 16 students:

1. For students in the graduating class who are required to complete the summer session for graduation, courses may be established with a minimum enrollment of five students.
2. For students in the graduating class who are required to complete the summer session for graduation or shall be dismissed at the expiration of their study duration, courses may be established without a minimum enrollment requirement.

3. Under special circumstances approved in a special report by the department chair (institute or program director) and the Vice President for Academic Affairs, courses may be established without a minimum enrollment requirement.

In accordance with the Ministry of Education's guidelines for flexible learning study programs for undergraduate draftees during their years of study, if a summer course applied for by students undertaking a flexible learning study program falls short of the minimum enrollment, the university will still assist in establishing the course. The required payment shall be collected based on the NCKU credit fee standards designated for the establishment of a summer session course with a minimum student enrollment requirement.

Q7. 暑修是否有梯次之分？網路報名及上課時間為何？

A. 本校暑修只有一梯，上下學期之課程同時上課；網路報名時間約6月中旬，上課時間以授課9週為原則。

Q7. Are there different sessions for the summer program? What are the schedules for online enrollment and classes?

A. NCKU offers only one summer session program, with courses from both the fall and spring semesters conducted simultaneously. Online enrollment typically takes place around mid-June, and courses are scheduled for nine weeks in principle.

Q8. 是否受理外校生修習本校暑修？

A. 本校每年暑修公告之課程，除不受理外校生報名之科目外，皆可選修。惟務必先取得就讀學校教務處承辦單位之同意書後，始可於報名期間上網報名繳費。

Q8. Are non-NCKU students allowed to enroll in the NCKU summer session program?

A. Non-NCKU students may select any courses announced annually for the NCKU summer session, except for those specifically restricted from non-NCKU enrollment. However, students must obtain a letter of approval from the relevant administrative unit under the Office of Academic Affairs at their home university before they can register and pay online during the enrollment period.

Q9. 外校生報名本校暑修，有關就讀學校同意書需本校蓋章時如何處理？

A. 外校生辦理選課前應先取得所屬學校教務處同意至本校暑修之同意書，再上網選課。請最慢於暑修開始二週內上傳就讀學校跨校暑修選課同意書至暑修報名系統。

本校不另製發收據，若需要繳費證明單，外校生請至暑修報名系統，列印繳費證明單送回所屬學校，證明單足以證明您已完成本校暑修選課繳費程序，故於貴校跨校暑修同意書上本校不再核章。

Q9. If a non-NCKU student registering for the NCKU summer session needs NCKU's stamp on their home university's approval letter, how should this be handled?

A. Before course selection, non-NCKU students should first obtain a letter of approval from their home university's Office of Academic Affairs to attend the NCKU summer session, and then select courses online. Please upload the inter-university summer session approval letter from your home university to the summer session enrollment system no later than two weeks after the start of the summer session.

NCKU does not issue separate receipts. If a proof of payment is required, non-NCKU students should visit the summer session enrollment system, print the proof of payment, and submit it back

to their home university. This document is sufficient to prove that you have completed the enrollment and payment procedures for the NCKU summer session; therefore, NCKU will not stamp the inter-university summer session approval letter from your university.