

National Cheng Kung University

Entrance Examination Regulations

Revised by the second meeting of Admission Committee in the 2008 academic year on Nov. 8, 2007
Revised by the second meeting of Admission Committee in the 2011 academic year on Oct. 24, 2011

1. The examinees are required to enter a designated examination room according to the examination schedule. Any examinee who fails to show up within the first thirty minutes of a test will be disqualified from taking the test. No examinee is allowed to leave the examination room during the first 40 minutes of a test, and any examinee who violates this rule will not be given a test score for the subject.
2. Examinees are required to present the exam admission ticket and their original national ID card (or other personal identity alternatives, such as a valid passport, an alien resident certificate, a national health insurance card or a driver's license) as proof of identity. An examinee who is admitted with only the exam admission ticket by the test invigilator is allowed to take the test on the condition that a personal identity document should be presented before the end of the test. If no proof of identity has been presented by the end of the test, then this will result in three points being subtracted from the final test score, up to a minimum score of 0.
3. Examinees are required to sit in their assigned seats in the examination room. Before the start of a test, an examinee should check whether their answer sheet, exam admission ticket and seat have the same registration numbers, and whether the test questions are related to the test subject. If not, an examinee should raise a hand to catch the attention of the invigilator. Should an examinee find and report a wrong seat, a wrong answer sheet or any irrelevant test question paper(s) within the first 30 minutes of the test, rather than before the test has begun, 5 points will be subtracted from their test score. Should an examinee find and report a wrong seat, a wrong answer sheet or any irrelevant test question paper(s) after the first 30 minutes of the test, 20 points will be subtracted from the final test score. The final test score may be further or totally subtracted according to the severity of the violation of this rule.
4. Examinees are allowed to write on the answer sheet/book with only a blue or black pen or ordinary pencil. A violation of this rule will result in no score for this test.
5. Except for the required stationary items and calculators allowed for the test, as specified in the Examination Guidebook, examinees are not allowed to carry to their seats any books, notes or other devices with the functions of communication, calculation or memory (such as pagers or cell phones). A violation of this rule will result in 5 points being subtracted from the final test score. Any watches or items brought into the examination room, including the personal belongings placed in the temporary storage area, must not make a noise or cause any disturbance during the test. A violation of this rule will result in 2 points being subtracted from the final test score. An examinee should apply in advance for permission to use a personal medical device, such as a hearing aid, for the test. Without prior approval, an examinee using a medical device will have 2 points subtracted from the final test score. The final test score may be further or totally subtracted according to the severity of this violation.
6. On seeing a poorly-printed question on the question paper(s), an examinee may raise a hand for a clear copy of the question, but not an explanation, from the invigilator.
7. The examinees are required to write their answers in the designated section of the answer sheet/book. They must not write answers in the grading section on the cover of the answer sheet/book. A violation of this rule will result in 5 points being subtracted from the final test score. Any answers written on the question paper will not be graded into the final score. The final score may be further or totally subtracted according

- to the severity of this violation.
8. The examinees are not permitted to look around, communicate with each other, attempt to look at another's answers, copy another's answers, or allow others to copy their own answers. Those who fail to respond to a verbal warning to stop any of these acts will not be given a test score for the subject.
 9. The examinees are not permitted to commit any irregularities involving passing answers around, hidden notes, exchange of answer sheets/books, or reading or signaling answers during a test. A violation of this rule will result in no test score on the subject.
 10. The examinees are not permitted to deliberately change the registration numbers or bar code numbers on the exam admission ticket, destroy or tear the answer sheet/book, or leave any irrelevant notes or marks on the answer sheet/book. A violation of this rule will result in no test score on the subject.
 11. The examinees are not permitted to smoke in the examination room or interfere with others during the examination. A first-time violator who fails to respond to a verbal warning shall be expelled from the examination room, resulting in no test score on the subject. Violators who refuse to be expelled will be disqualified from the entire examination.
 12. After leaving their seat, an examinee should submit the answer sheet/book and the question paper(s) immediately to the invigilator, with no further corrections allowed. A violation will result in no test score on the subject.
 13. The examinees must stop writing right after the final ring of the bell when the time is called at the end of the test. The examinees should wait in silence for the collection of test papers by the invigilator. Those who continue to write will see 2 points subtracted from the final test score on this subject. Those who fail to stop writing on a first warning will see another 3 points subtracted from the final test score on this subject.
 14. The examinees are not allowed to leave the examination with the question paper(s) or the answer sheet/book. A violator will not be given a test score for the subject.
 15. An examinee who has submitted the test papers is not allowed to stay around the examination room, speak loudly, read answers or do any other acts to signal to the examinees remaining in the examination room. An examinee who fails to respond to a warning to stop any of these acts will not be given a test score for the subject.
 16. An examinee is not allowed to have a proxy or use a forged proof of identity to take a test. A violator will be disqualified from the entire examination, and then reported to the relevant offices for further disciplinary action.
 17. An examinee shall not threaten other examinees to help cheat on the examination or do any act to threaten the invigilator. A violator will be disqualified from the entire examination.
 18. Should the answer sheet/book be lost, an examinee should arrive at the designated time to attend a make-up test upon the receipt of a notice. An examinee who refuses to take a make-up test will receive no test score for the subject.
 19. If an examinee commits any wrongdoings or irregularities that are not prescribed in these regulations, the invigilator or test administrator should report the case to the Admission Committee to be handled according to the severity of this violation.

These rules were translated from the original Chinese. In the event of any discrepancies between the two versions, the Chinese always takes precedence.